

Pacific Comprehensive Center (PCC)  
**TECHNICAL SERVICE PLAN**  
 Program Year 2007–2008

This is a technical service plan between the **Chuuk State Department of Education (DOE), P. O. Box 460 Weno, Chuuk FM 96942**, and Pacific Resources for Education and Learning (PREL), 900 Fort St. Mall, Suite 1300, Honolulu, HI 96813, for the services of the PCC.

**1.0 Statement of Purpose and Period of Performance:**

The purpose of this agreement is to provide specific services to **Chuuk State DOE** under the PCC, U.S. Department of Education (U.S. ED) award no. S283B050023A. The period of performance shall be from the date of signature through June 30, 2008.

The Goals of the PCC are to:

Goal 1. Support Pacific State Education Agencies (SEAs) in acquiring knowledge and understanding of the provisions and purposes of the *No Child Left Behind Act of 2001* (NCLB) and in accessing information on research-based best practices to achieve their school improvement and student performance goals.

Goal 2. Provide Pacific SEAs with technical assistance in using research-based knowledge to address needs identified in their approved plans to raise student achievement, close achievement gaps, and to meet the requirements of NCLB.

Please see attached PCC Program Narrative with information on activities that can and cannot be supported by the grant.

**2.0 Work Scope:**

The following work scope and set of activities are agreed upon for program year 2007–2008:

Activity	Timeline	Outcome
1. Assist Chuuk in a review of their system of support to schools in need of improvement in order to increase the system's efficiency and effectiveness	Sept 2007	A map of the system of support including recommended changes in policies, procedures, etc.
2. Assist Chuuk in understanding data management, reporting, and use of data for program improvements	Ongoing	Improved data leading to efficient planning and student results.
3. Assess school leadership needs and conduct leadership training for school principals in topical areas as identified by assessment	Nov 2008	School improvement leading to improved student results



Activity	Timeline	Outcome
4. Provide TOT in critical need areas for SEAs ( i.e., SIOP, Math Institute, and others designed to improve capacities of teachers and SEA staff to meet needs of NCLB and other federal requirements)	July 2007– May 2008	Increased capacities of staff to use targeted knowledge and skills in school improvement activities

### 3.0 Other Topics

- 3.1 Activities (activity title, date, time, place, number of participants) will be documented through PREL’s IMS reporting system and reported to **Chuuk State DOE** as requested.
- 3.2 Collaborate with the PREL research and evaluation team in conducting activities related to the documentation, implementation, and outcomes of the improvement effort as requested.
- 3.3 Conduct monthly telephone conversations with PREL’s PC program director to update on progress made and challenges encountered. These monthly telephone conversations should be documented and shared via email.
- 3.4 Plan will be reviewed and modified at least annually.

### 4.0 Point of Contact

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This technical service plan is accepted as the general plan for the PCC services for **Chuuk State DOE**.

