

Pacific Comprehensive Center (PCC)  
**TECHNICAL SERVICE PLAN**  
 Program Year 2007–2008

This is a technical service plan between the **Yap State Department of Education (DOE), P. O. Box 220, Yap, FM 96943**, and Pacific Resources for Education and Learning (PREL), 900 Fort St. Mall, Suite 1300, Honolulu, HI 96813, for the services of the PCC.

**1.0 Statement of Purpose and Period of Performance:**

The purpose of this agreement is to provide specific services to **Yap State DOE** under the PCC, U.S. Department of Education (U.S. ED) award no. S283B050023A. The period of performance shall be from the date of signature through June 30, 2008.

The Goals of the PCC are to:

Goal 1. Support Pacific State Education Agencies (SEAs) in acquiring knowledge and understanding of the provisions and purposes of the *No Child Left Behind Act of 2001* (NCLB) and in accessing information on research-based best practices to achieve their school improvement and student performance goals.

Goal 2. Provide Pacific SEAs with technical assistance in using research-based knowledge to address needs identified in their approved plans to raise student achievement, close achievement gaps, and to meet the requirements of NCLB

Please see attached PCC Program Narrative with information on activities that can and cannot be supported by the grant.

**2.0 Work Scope:**

The following work scope and set of activities are agreed upon for program year 2007–2008:

| Activities  | Timeline  | Outcome  |
|---|-----------|--|
| 1. Assist Yap in a review of their system of support to schools in need of improvement in order to increase the system's efficiency and effectiveness | Sept 2007 | A map of the system of support including recommended changes in policies, procedures, etc. |
| 2. Training in the design of state monitoring and evaluation plan for teachers using the FSM teacher appraisals                                       | Sept 2007 | Increased capacity of LEA staff to monitor and evaluation classroom teachers               |
| 3. Assist in identifying appropriate grade 9 diagnostic tests and instruments for student placement and tracking of students in high school           | Oct 2007  | Better data to monitor student performance   |
| 4. Assist teacher trainer to convert multi-grade teaching module into a regular teacher certification course offer by COM-FSM                         | Sept 2007 | LEA trainers have increased ability to train teachers on multi-grade modules               |



| Activities  | Timeline | Outcome   |
|---|----------|---|
| 5. Provide TOT in critical need areas for SEAs (i.e., SIOP, Math Institute, and others designed to improve capacities of teachers and SEA staff to meet needs of NCLB and other federal requirements) | Ongoing  | Increased capacities of staff to use targeted knowledge and skills in school improvement activities |

### 3.0 Other Topics

- 3.1 Activities (activity title, date, time, place, number of participants) will be documented through PREL's IMS reporting system and reported to **Yap State DOE** as requested.
- 3.2 Collaborate with the PREL research and evaluation team in conducting activities related to the documentation, implementation, and outcomes of the improvement effort as requested.
- 3.3 Conduct monthly telephone conversations with PREL's PCC program director to update on progress made and challenges encountered. These monthly telephone conversations should be documented and shared via email.
- 3.4 Plan will be reviewed and modified at least annually.

### 4.0 Point of Contact

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This technical service plan is accepted as the general plan for the PCC services for **Yap State DOE**.

